

A Report
On
Counseling and Placement Activities

Prepared
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CP Coordinator



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A Report on CP Activities

JS Murarka Multiple Campus Lahan, Siraha

Background

J S Murarka Multiple Campus Lahan, Siraha (JSMMC in short) is a community-based campus of Madhesh Province located in the picturesque and peaceful surroundings at the heart of Lahan Municipality, Siraha, Nepal. The campus established in 2044 BS with the collaborative efforts has been practically educating the youngsters around this area contributing for comprehensive reforms in higher education in the country particularly by enhancing quality and relevant academic activities. The campus is situated at Lahan Municipality - 10 near Gramin Chowk, 2.5 km far from the national highway. Lahan Municipality has provided a land plot of 15-16-01 *Bigha* as its main property.

There are different cells and units in this Institution functioning for their respective responsibilities for the better quality to the students. The Campus Management Committee (CMC) will delegate the authority to IQAAC to form the Counseling and Placement Committee (CPC) having one coordinator and four members including at least one member from non-teaching staff. So the total number of the members of this committee will be five and its tenure will be of two years. The IQAAC will form CPC and assign tasks of different types that will be aiming at promoting the services of counseling and placement activities and, hence, would bring the practical value of the programs the institution has been running with. The Counseling and Placement Implementation Guidelines 2017 is a basic outline of guiding information about the ways that the Counseling and Placement cell is supposed to apply for the purpose of counseling and job placement. It covers different activities that are needed to be conducted as counseling and placement ones for the students. This gives the ideas of managing such activities for the students.

CP Committee for 2081-2083

The present committee of Student counseling, feedback and placement consists 5 members of students which 4 male and 1 female members from different faculties of Science, Education, Arts and Commerce streams. The members of CP Committee are as follows:

Table 1

The list of CP Committee members

S.N.	Name	Post	Faculty
1.	Sachindra Kumar Singh	Coordinator	Science
2.	Jitendra Kumar Chaudhary	Member	Commerce
3.	Gauri Narayan Chaudhary	Member	Education
4.	Bijaya Laxmi Chaudhary	Member	Commerce
5.	Aananad Chauhan	Member	Arts

Objectives

Since the counseling and placement service is meant to help the graduates/students to carry out what they have thought of being all right for them, it is very important to design an effective guideline that could provide all the required information to the committee for carrying out the actions practically. So, the main objectives of this guideline are as follows:

- To show the clear way to the committee to carry out different counseling and placement activities,
- To develop the systems for the CPC as its principles, rules and regulations as well, and
- To work as a guideline for the CPC and help it in its performance.

The guideline will provide and manage all the needed information for the CPC and keep it to work for the following purposes;

- To Promote, support and ensure the provision of quality counselling including psychosocial services in the entire Education Sector,
- To sensitize and encourage all stakeholders and advocate for policies and strategies to effectively address issues of Counselling and placement services,
- To develop and maintain an up to date Information System on the issues/status of Career Guidance, Counselling, placement of campus leavers,
- To initiate and coordinate the provision of Guidance and Counselling in institutions, and
- To carry out the counseling and placement works properly.

Activities of CP

In the academic year of 2081/82, Student counseling, Feedback and Placement Committee (CP) of this Institution completed Eleven activities so far with the moto of enhancing quality improvement from feedback, empowerment of individual capacity i.e. leadership, counseling as well as through different activities in the presence of students and teachers as well. Which are listed in the following table.

Meeting on 2080-01-21

It was the first meeting managed by the CP and the meeting on held on 2080-01-21 having the following agendas;

- a. About vacancy for job placement (Samriddhi Finance Company limited)
- b. Miscellaneous

Addressing the agendas, 'it was decided that the information of job vacancy should communicate to the related students by different media'.

Meeting on 2080-02-02

It was the second meeting managed by the CP and the meeting on held on 2080-02-02 having the following agendas;

- a. About the MOU with Samriddhi Finance Company limited
- b. Miscellaneous

Addressing the agendas, 'It was decided that there will be tried to achieve the MOU of JSMMC Lahan with Samriddhi Finance Company limited'

Meeting on 2080-10-02

It was the third meeting managed by the CP and the meeting on held on 2080-10-02 having the following agendas;

- c. About the discussion of future plan for various activities of CP
- d. Miscellaneous

Addressing the agendas, the meeting made the decisions 'The various future activities of CP should be required to complete the norms of UGC'.

Meeting on 2080-11-27

It was the fourth meeting managed by the CP and the meeting on held on 2080-11-27 having the following agendas:

- a. To organize counseling and feedback program of parents as well as students
- b. Miscellaneous

Based on the above agendas, it was decided that a necessary counseling program of parents with students should organize on 2080-12-01 for enhancing the quality as well as regularity of students.

Meeting on 2080-12-01

It was the 5th meeting managed by the CP and the meeting on held on 2080-12-01 having the following agendas;

- a. About vacancy for job placement (Classic-tech company)
- b. Miscellaneous

Addressing the agendas, 'it was decided that the information of job vacancy should communicate to the related students by different media'.

Meeting on 2080-12-06

It was the 6th meeting managed by the CP and the meeting on held on 2080-12-06 having the following agendas:

- a. To organize interaction program with school principals
- b. Miscellaneous

Based on the above agendas, it was decided that interaction program with principals should organize on 2080-12-08 for the placement of students in teaching field.

Meeting on 2080-12-14

It was the 7th meeting managed by the CP and the meeting on held on 2080-12-14 having the following agendas;

- a. To organize interaction programs with Bank managers
- b. Miscellaneous

Based on the above agendas, it was decided that interaction program of Bankers with students should organize on 2080-12-16 for different opportunity of related students in related field as well as in the internship.

Meeting on 2081-02-23

It was the 8th meeting managed by the CP and the meeting on held on 2081-02-23 having the following agendas;

- a. To organize the career development program of students
- b. Miscellaneous

Based on the above agendas, it was decided that a career development program with Meyer Gita chaudhary(Meyer of Surunga Municipality) should organize with students On 2081-02-25 for the leadership as well as motivation for their career.

Meeting on 2081-02-27

It was the 9th meeting managed by the CP and the meeting on held on 2081-02-27 having the following agendas;

- a. To organize the career development program of students
- b. Miscellaneous

Based on the above agendas, it was decided that a career development program with Kishor Pradhan (Himalay Home Pipe and Concrete P.L.) should organize with students On 2081-02-31 for the leadership as well as motivation for their career.

Meeting on 2081-04-29

It was the 10th meeting managed by the CP and the meeting on held on 2081-05-26 having the following agendas;

- a. About selection for job placement
- b. Miscellaneous

Based on the above agendas, 'it was decided that four participants were selected among 10 students for job placement.'

Meeting on 2081-05-26

It was the 11th meeting managed by the CP and the meeting on held on 2081-05-26 having the following agendas;

- c. To organize the leadership development program of students
- d. Miscellaneous

Based on the above agendas, it was decided that a career development program with Meyer Mahesh Kumar Chaudhary (Mayor of Lahan Municipality) should organize on 2081-05-28 with students for the leadership as well as motivation for their career.

Interaction programs

Meeting on 2080-12-08 Interaction program of placement with school principals

Meeting on 2080-12-16 Interaction program of placement with bankers

Meeting on 2080-12-22 Interaction program for positive attitude with Brahama kumari Rajyuj

Meeting on 2081-02-25 Interaction program for career development with Mayor Gita Chaudhary

Meeting on 2081-02-30 Interaction program for human health with Dr. Sailendra Chaudhary

Meeting on 2081-02-31 Interaction program with entrepreneurship Kishor Pradhan

Meeting on 2081-04-24 Interaction program with Reliable Nepal life Insurance company with Surendra Kumar Sah

Meeting on 2081-05-28 Interaction program with Mayor Mahesh Kumar Chaudhary

Meeting on 2081-06-06 Interaction program of placement and career development with Sunil Kumar Sah

Conclusion

The cell has been active now and has been organizing meetings and activities/programs for the purposes of counselling and placing the students for their better performances and study.